

### Production Meeting 3: Minutes, 1/17/08

Present: Yuri, Avril, Sarah, Will, Ashley, Eric, Mike, Karen, David, Harrison, Vin

#### -Missing Personnel?

-Avril will probably be light board op

-Kellie Young will be backstage with Sarah or Will; will soon determine whether additional run crew is necessary.

-Scheduling update: 26<sup>th</sup> or 27<sup>th</sup> will be light hang

-Scheduling with regards to rehearsals: No guarantees about anything, due to various conflicts and changes. The things that are relatively solid:

-Next Tuesday, 2-5: stumblethrough

-Friday, Feb 1: Run through (minus Hui Ying)

-Will probably have 2 more put-ins, next most likely the store, last will be fence and other miscellaneous pieces. Store will be built by early next week, at which point we will determine when it will be installed. Won't delay put-in due to lack of lightbox.

-Extra scaffolding is now part of set; scaffolding unit is now climbing unit for Tim

-Mike will check with CAC on painting/changing the scaffolding. Eric wants it to look like an old rusty piece of shit, so we may find something else. Look into Baker's staging, or rentable crappy scaffolding. More discussion to be had outside meeting; consider other options as well. Could possibly tape existing scaffolding and paint from scratch.

-David and Eric should talk about front facing: current plan = closed and black

-Expose elevator door, do not open it. Check for cruelly loud concerts during show times; will determine whether we need a sound lock.

-Still want some trees/woods; they will end up USR. Think about these trees: what kind, how many, bushy, sad looking? 10-12 ft tall? 16 ft tall? Will probably be sumac.

-Do we need more mystery upstage, or is it really just this space in this theater? Eric will sit in on rehearsals in the upcoming week in order to get a sense of the world. We can add and take away elements as necessary.

-Door in back of store needs backing flat behind it so going out the back of the store does not look like going into the back of the parking lot. Freestanding is alright, however willing Eric is to sacrifice stage managers for moving panels in case of fire. Or, could use existing stage door as store door and modify existing plans for light box and door. In this case, the face that was the door gets posters and additional products.

-There will be actual theatrical lights, not just sodium vapor etc. We should see how bright they actually are, in order to determine how they will interact with other lights.

-Please face the platforms asap so that things stop falling under the stage irretrievably.

-We need to work out what real products need to come out of the store, and where they will go. Possibly narrow shelf above light box with beer, coffee, etc. Could be solid bottom for lights, but Mike will build whatever Eric wants him to build. Full elevation by Monday.

-Props and Mike: Need cash register; could invest in a modern one for stock.

-Coffee could be on bar behind counter on the new big blank wall.

-DSL: Little ramp?

-Props: scratch the ice machine. Replace with plastic newspaper thing (contact Boston Globe or other newspaper distributor; could be broken) and/or garbage can. Need more trash cans upstage that can roll downstage.

-Brand of non-alcoholic beer? Needs to look cheap and American.

-Ashley and Mike need to talk about ordering things online.

-Recheck with Danbee and Nikki about better brand of fake cigarettes.

-Book for Norman will remain a cheap romance novel.

-Next week, will schedule one food-through, and will need consumables. Make sure to bring mop over to the theater for this. Other than this food through, we should not need consumables until tech.

-Bring over small white microwave so food can be bought in bulk and warmed. Pull this from props.

-Leslie's boombox needs to be brought from Rinaldi.

-Bags of Oreos are fine.

-We can use real money, the monopoly money is not necessary. 5, five 1s, and 2 dimes. Aileen can get petty cash for this.

-Cell phones are fine. We have a superabundance.

-Lighter still needs to be emptied; stand outside and let the flame go.

-Real guns can wait until tech, but we should check them beforehand.

-We have a more tunable guitar with a strap backstage.

-Use oregano instead of actual grass.

-Trash cans are fine, just remove plastic bag. Norman needs an actual bagged trash can: inside or outside?

-Peter is taking care of vials of pills.

-At least 2 containers rice, spare ribs, bags. At least 4 containers of Chinese food. Buy food in bulk, have separate cartons. Also should have soy sauce, hot mustard, fortune cookies, utensils, etc.

-Give David lawn gnome options.

-Lights: pivoting light for limo headlights. David and Karen need design meeting before finalization.

-Sound: starting to record this weekend; would like to have time with sound gear on Wednesday to begin loading sounds. Have been in extensive contact with bands.

-Live band during intermission? As long as it doesn't require a huge amount of setup and breakdown. Concern about it not being the same group each time? As of now, it is just one. Use tiny rehearsal amps, must look like they camp in the parking lot. Pretend you're playing in the subway. MUST be simple and fast.

-Peter: please begin to CC Mike on some discussions so he knows what is going on.

-Need chime for convenience store door.

-Yoni meeting with composer should be able to happen without David having to deal with it, as with Jonas and Jenny, Hui Ying and Hareem.

-Yoni and composer need to be in touch with each other.

-Next week, once flats are built and put in, shop hours for actors will probably decrease.

-Put in does count in this show for actor shop hours. If they think they are getting off too east, remind them that strike will last until 3AM.