

### **Oral Progress Briefing**

During weeks 9, 10, 11 and 12, the Friday session of class will begin with oral project briefings. One student from each team will make a 10 minute presentation updating the full class on progress to-date on their team project. Each student in the class will make one ten-minute presentation over the course of the semester. You will be required to use PowerPoint; other visual aids, such as handouts, will be optional.

The Oral report should address the progress of your team so far, what challenges you are facing and what you are doing to overcome them, ideas and milestones in your project work. The presentation should give the class a good feel for your project, where it is at that point in time and where it is heading.

The Oral Progress Briefing will be videotaped by the instructional staff and graded on effectiveness of delivery, clarity of PowerPoint slides, and description of progress, challenges and relevant milestones for a total of 70 points.